

# **Procedure to obtain the Chapter 13 Trustee's consent to a motion prior to filing the motion with the Bankruptcy Court**

## **Motions for relief from the automatic stay**

- Do NOT include a signature line for the Trustee on the consent motion.
- Prior to filing the motion, send an email to **Trconsent@ch13stl.com**.
  - (1) Attach to the email a copy of the proposed motion.
- The Trustee's office will review the request within five business days and either:
  - (1) respond by email stating that the Trustee cannot consent to the motion; or
  - (2) respond by email with a pdf consent form. The Trustee will not mail you a wet ink signature of the consent form unless your email makes this request.

## **All other motions**

- Prior to filing the motion, send an email to **Trconsent@ch13stl.com**.
  - (1) Attach to the email a copy of the proposed motion.
  - (2) In the email, identify by name any other affected parties and include an affirmative representation that all other affected parties have already consented to the motion.
- The Trustee's office will review the request within five business days and either:
  - (1) respond by email stating that the Trustee cannot consent to the motion; or
  - (2) respond by email with a pdf of the consent.
    - If the motion contains a signature line for the Trustee, the Trustee or the Trustee's attorney will sign the consent line and email you a scanned pdf of the signed motion.
    - If your motion does not contain a signature line for the Trustee, the Trustee will email you a signed consent form.
    - The Trustee will not mail you a wet ink signature of the consent unless your email makes this request.